



**TOWN OF LOS GATOS
DEVELOPMENT REVIEW
COMMITTEE REPORT**

**MINUTES OF THE DEVELOPMENT REVIEW COMMITTEE MEETING
OCTOBER 6, 2020**

The Development Review Committee of the Town of Los Gatos conducted a Regular Teleconference Meeting on October 6, 2020, at 10:00 a.m.

This meeting was conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic and was conducted via Zoom. All committee members and staff participated from remote locations and all voting was conducted via roll call vote. In accordance with Executive Order N-29-20, the public could only view the meeting online and not in the Council Chamber.

ROLL CALL

Present: Sally Zarnowitz, CDD Planning; Robert Gray, CDD Building; Mike Weisz, PPW Engineering; Corvell Sparks, PPW Engineering; and Tracy Staiger, SCCFD.

Absent: None

Staff: Ryan Safty, CDD Planning; Robert Schultz, TAO; and Kenny Ip, SCCFD.

MEETING CALLED TO ORDER AT 10:00 AM

VERBAL COMMUNICATIONS

- None.

CONSENT ITEMS

1. Approval of Minutes – September 22, 2020

MOTION: **Motion by Tracy Staiger to approve the consent calendar. Seconded by Robert Gray.**

VOTE: **Motion passed unanimously.**

PUBLIC HEARINGS

1. 16890 Roberts Road

Architecture and Site Application S-20-002

Requesting approval for demolition of an existing single-family residence and construction of a new single-family residence on property zoned R-M:5-12. APN 529-18-046.

PROPERTY OWNER: Antony J. Alappat

APPLICANT: Sandra Paim

PROJECT PLANNER: Ryan Safty

The project planner presented the staff report.

Opened public comment.

Sandra Paim

She is the applicant speaking on behalf of the request and available to answer questions.

Closed public comment.

MOTION: **Motion by Tracy Staiger** to approve the application with the required findings and considerations and the recommended conditions of approval. **Second by Robert Gray.**

VOTE: **Motion passed unanimously.**

2. 400 Surmont Drive
Subdivision Application M-19-003

Requesting approval for subdivision of one lot into two lots with one remainder parcel on property zoned HR-2 1/2. APN 527-20-003.

PROPERTY OWNER: Sandra K. Anderson

APPLICANT: Terence Szewczyk

PROJECT PLANNER: Ryan Safty

Continued from September 22, 2020

The project planner presented the staff report.

Opened public comment.

Terence Szewczyk

He is the applicant speaking on behalf of the request. He feels that he has satisfied all neighbor concerns to the best of his abilities. He noted that several concerns have been raised by the surrounding neighbors, and that he has submitted response letters to the questions. He

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noted that the proposed plans include dedication of open space along the existing swale, and that the steep slope along the east side of the proposed lots cannot be developed due to the Town's hillside development requirements.

Eva Fleischer

She is a neighbor to the east. She submitted written comments and is thankful for the responses from staff and the applicant. She is concerned with fire access and open space and asked if the east side of the property will be fenced and prevent Fire Department access.

Terence Szewczyk

He is the applicant making closing comments on behalf of the request. He clarified that there is no proposed fencing as a part of the subdivision request. He stated that the future construction applications would have provisions for fire access.

Closed public comment.

Committee members asked questions of staff and discussed the item.

MOTION: **Motion by Robert Gray** to approve the application with the required findings and considerations and the recommended conditions of approval. **Seconded by Mike Weisz.**

VOTE: **Motion passed unanimously.**

OTHER BUSINESS

- None.

ADJOURNMENT

The meeting adjourned 10:21 a.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the October 6, 2020 meeting as approved by the Development Review Committee.

Prepared by:

/s/Sally Zarnowitz, AIA, LEED AP, Planning Manager